



**Send by mail to:**

**Bounty Housing Cooperative**

Attn: Membership Committee

7495 Sandborne Avenue

Burnaby, BC V3N 4V4

**SUBSIDY UNAVAILABLE**

**OFFICE USE ONLY — DATE RECEIVED**

## **MEMBERSHIP APPLICATION FORM**

**Bounty is a family-oriented housing cooperative that offers:**

- 1, 2 & 3-bedroom suites and townhouses
- Gas fireplace
- In-suite washer & dryer hookup
- Dishwasher
- Common room for private functions
- Pets welcome [Some Restrictions Apply]
- Close to Edmonds Sky Train, elementary schools and Byrne Creek Secondary School
- Secured underground parking
- Ample closet/storage/locker facilities
- Fenced backyard
- Coin-operated laundry on premises
- Secured bike room (waitlist)

***PLEASE NOTE: A non-refundable fee of \$25.00 is required at time of interview to be used for a credit check.***

**COMMITMENT TO PARTICIPATION IS MANDATORY FOR MEMBERSHIP INTO BOUNTY CO-OP**

**\*\* Please fill out carefully as incomplete applications will not be considered \*\***

### **APPLICANT(S):**

Applicant's name: \_\_\_\_\_ Work/cell phone#: \_\_\_\_\_

Email address: \_\_\_\_\_

Home address: \_\_\_\_\_ Home phone#: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Co-applicant's name: \_\_\_\_\_ Work/cell phone#: \_\_\_\_\_

### **OTHER ADULTS WHO WILL BE LIVING IN THE UNIT: (not the co-applicant)**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

### **NAMES AND AGES OF CHILDREN WHO WILL BE LIVING IN THE UNIT:**

**Female    Male**

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ ☐ ☐

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ ☐ ☐

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ ☐ ☐

### **STATUS IN CANADA:**

Are you Canadian Citizens? ☐ Are you Permanent Residents of Canada? ☐ If yes, for how many years? \_\_\_\_\_

What language(s) do the applicant(s) speak: \_\_\_\_\_ Would you be willing to be a translator? Yes ☐ No ☐

**HOW MANY BEDROOMS DO YOU REQUIRE?** 1 ☐ 2 ☐ 3 ☐

**HAVE YOU APPLIED AT ANY OTHER CO-OPS?** Yes ☐ No ☐

**PETS:** • Limit of 2 pets total • All pets subject to approval • Cats must be indoors only

Cat(s): 1 ☐ 2 ☐ Dog(s): 1 ☐ 2 ☐ Other: 1 ☐ 2 ☐ (specify other): \_\_\_\_\_

Dog breed(s): \_\_\_\_\_

**CURRENT RESIDENCE:**Do you currently (check appropriate box): Rent ☐ Own ☐ Co-op ☐ Other ☐

If other or own, please explain: \_\_\_\_\_

Current monthly rent/housing charge/mortgage payment: \$ \_\_\_\_\_

**RESIDENCES AND LANDLORDS FOR THE PAST FIVE YEARS:**

Complete Address (including postal code)	Landlord's Full Name	Phone Number	month/year to month/year
			to
			to
			to

Have you ever been evicted or requested to leave a previous residence? Yes ☐ No ☐

If yes, please explain: \_\_\_\_\_

**APPLICANT'S EMPLOYMENT HISTORY IN CANADA FOR THE PAST FIVE YEARS:**

Employer Name & Address	Position	Supervisor-Name	Phone Number	month/year to month/year
				to
				to
				to

**CO-APPLICANT'S EMPLOYMENT HISTORY IN CANADA FOR THE PAST FIVE YEARS:**

Employer Name & Address	Position	Supervisor-Name	Phone Number	month/year to month/year
				to
				to
				to

**Housing Charge & Share Purchase Information** (subject to change):

Type of Unit	Share Purchase Required	Monthly Housing Charges	<u>Gross</u> Monthly Household income required
One Bedroom Suite	\$2,500	\$ 1,218.00	\$3,976.00 per month
Two Bedroom Suite	\$2,500	\$ 1,389.00	\$4,535.00 per month
Three Bedroom Suite	\$2,500	\$ 1,546.00	\$5,048.00 per month
Two Bedroom Townhouse	\$2,500	\$ 1,476.00	\$4,819.00 per month
Three Bedroom Townhouse	\$2,500	\$ 1,601.00	\$5,228.00 per month

\* Income verification for the past 3 months (pay stubs) is required at time of interview, along with 2 pieces of identification.

**APPLICANT DECLARATION:** I have reviewed the above information and confirm that I understand the required share purchase and that the current household income for my family meets or exceeds the minimum annual income level to qualify for housing in Bounty Housing Cooperative. I am prepared to bring the required supporting documents and application fee to the interview.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### **TELL US ABOUT YOURSELF:**

What skills do you feel you would bring to Bounty and how could they be used to help within the Co-op community (referring to the list of committees below)?

APPLICANT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CO-APPLICANT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your reasons for moving to a housing cooperative?

\_\_\_\_\_  
\_\_\_\_\_

### **Motor Vehicle Information:**

Type of Vehicle: Car ☐ SUV ☐ Truck ☐

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Type of Vehicle: Car ☐ SUV ☐ Truck ☐

Make: \_\_\_\_\_

Model: \_\_\_\_\_

### **OUR COMMITTEES and what they do...**

Check the ones that interest you:

- ☐ **Block Watch:** We are the watchers of the co-op; looking out for any suspicious activity in the neighborhood.
- ☐ **Board of Directors:** We provide guidance for the co-op; manage the legalities of running a co-op; making decisions on behalf of, and notifying the members of such actions.
- ☐ **Blue Book Revisions:** We update the policies for the co-op and present them to the membership for approval.
- ☐ **Maintenance:** We are the handymen and women! We coordinate repairs. Our aim is to make sure our building is safe & sound and well maintained.
- ☐ **Membership:** We conduct the new member interviews and keep everyone up to speed on co-op policies, as well as everyone's rights and responsibilities within the co-op. We are the gatekeepers. Also, we encourage members to participate as volunteers to help promote a sense of ownership and community.
- ☐ **Move-in/Move-Out:** We coordinate with new members when they move in and also with out-going members along with doing move-in & move-out inspections of the suites.
- ☐ **Pets:** We send out yearly reminders for members to register their pets and keep their info updated.
- ☐ **Landscaping:** We keep our co-op looking beautiful, by maintaining the grounds as well as coordinating work parties.
- ☐ **Newsletter:** We produce a newsletter that is a source of reliable, factual and interesting information that is offered to members.
- ☐ **Fire & Safety:** We work to maintain a safe environment in the co-op and coordinate fire inspections.
- ☐ **Social:** We host many fun events such as our famous barbeques & Pot Luck, Games Night, Halloween, and look after the renting of the common room for personal member parties. We also have a Kids Social Committee.
- ☐ **Finance:** We make sure that everyone has current house and car insurance, as well as looking after the financial issues of the Co-op.
- ☐ **Member Relations:** We work with Co-op members to resolve conflicts when disputes arise between them.

## **PERSONAL INFORMATION PROTECTION STATEMENT:**

- ☐ **I agree** that Bounty Housing Cooperative may keep the following information about me:
1. Financial information to set initial housing charges based on household income. All financial information for members paying market rate housing charges will be destroyed after one year of occupancy in the cooperative.
  2. Eligibility information to qualify for the supplementary Home Owner Grant.
  3. Cooperative census information, including a record of all residents in each unit for security purposes.
  4. Date of birth of applicants for the purpose of conducting a credit check and whether I/we meet the age requirements for membership.
- ☐ **I agree** that this personal information may be made available to people in the following positions: cooperative auditor, CMHC, BC Housing, or the City of Burnaby, and the co-op lawyer. Also, designated committee members who have official duties for:
1. Applications for membership.
  2. Subsidized income review and setting housing charges.
  3. Collecting signatures for the Home Owner Grant.
  4. Collecting co-op census information.
  5. Credit checks and landlord and other reference checks.
  6. Maintaining secure filing and storage of personal information, both hard copy and computer.
  7. Board of Directors only if it is in connection with Board's official duties.
  8. Credit agency for credit check only when you first apply for membership.
- ☐ **I understand** that Bounty Housing Cooperative will use the information to:
1. Contact me about this application.
  2. Determine my eligibility for housing and membership in the Cooperative.
  3. Establish the appropriate size of unit for my household.
  4. Conduct a credit check before accepting my application.
  5. Comply with the Cooperative's agreement or program rules with CMHC.
- ☐ **I understand** that the co-op will destroy personal information that it no longer needs:
1. One year after a decision was made on my application for credit checks and seven years for financial information on members.

***(All members of the household 18 years of age and older must read, understand and sign this statement)***

**I have read, understood, and agreed with the contents of this statement and I have received a copy of this statement.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## **BOUNTY HOUSING COOPERATIVE MEMBERSHIP AGREEMENT:**

**I HEREBY APPLY** for membership in Bounty Housing Cooperative.

**I HEREBY ACKNOWLEDGE** that I will be required to purchase shares in the Cooperative according to a payment established by the Cooperative from time to time.

**I HEREBY AGREE** to execute a subscription to shares and an occupancy agreement in a form and for an amount acceptable to the Cooperative. I acknowledge that if I fail to comply with a request or requirement of the Cooperative with respect to my intended occupancy in it, the Cooperative may return any money tendered by me, and terminate my membership in the Cooperative.

**I HEREBY AGREE** to observe and be bound by the Memorandum, the conditions of the Occupancy Agreement, the Rules and the Policies of the Cooperative.

**I UNDERSTAND** that security of tenure is applicable after 6 months of living at Bounty.

**I UNDERSTAND** that the Cooperative makes no guarantees as to the affordability of accommodation provided to members, nor does it ensure the availability of any subsidies, rent supplements or relief from or reduction of housing charges in the event that the income declared by me in my Membership Application is or becomes less than the stated amount.

**I HEREBY AGREE** to give 60 days notice of my intention to withdraw from the Cooperative.

**I UNDERSTAND** that I cannot use my share purchase for housing charges and that the share purchase will not be refunded to me until my housing charges are paid in full.

**I UNDERSTAND** that knowingly making a false statement in this Membership Application will be grounds for denying the application or terminating my membership at the time the false statement becomes known to the Cooperative.

**I HEREBY AUTHORIZE** the Cooperative to obtain such reports or other information as may be deemed necessary in connection with the establishment and maintenance of a credit account or for any other direct business requirement.

Date: \_\_\_\_\_

Month/Day/Year

Applicant's signature

Co-applicant's signature

**APPLICATIONS WILL REMAIN ON FILE FOR ONE YEAR ONLY**  
**(After one year a new updated application must be submitted)**

**FINANCIAL INFORMATION** (Please print clearly)

**PRIVATE  
OFFICE USE ONLY**

Income: Include all income for every person who will reside in the unit

APPLICANT NAME	SOURCE OF INCOME: Complete <u>Name &amp; Address</u>	<u>Gross</u> (before taxes) <u>Monthly Income</u>
		\$
		\$

CO-APPLICANT NAME	SOURCE OF INCOME: Complete <u>Name &amp; Address</u>	<u>Gross</u> (before taxes) <u>Monthly Income</u>
		\$
		\$

OTHERS in unit	SOURCE OF INCOME: Complete <u>Name &amp; Address</u>	<u>Gross</u> (before taxes) <u>Monthly Income</u>
		\$
		\$
		\$

**All adults over 18 that are to reside in the unit please PRINT your full legal name and your birthdate:**

\_\_\_\_\_

Full legal name

\_\_\_\_\_

Date of birth: month/day/year

\_\_\_\_\_

Full legal name

\_\_\_\_\_

Date of birth: month/day/year

\_\_\_\_\_

Full legal name

\_\_\_\_\_

Date of birth: month/day/year

\_\_\_\_\_

Full legal name

\_\_\_\_\_

Date of birth: month/day/year